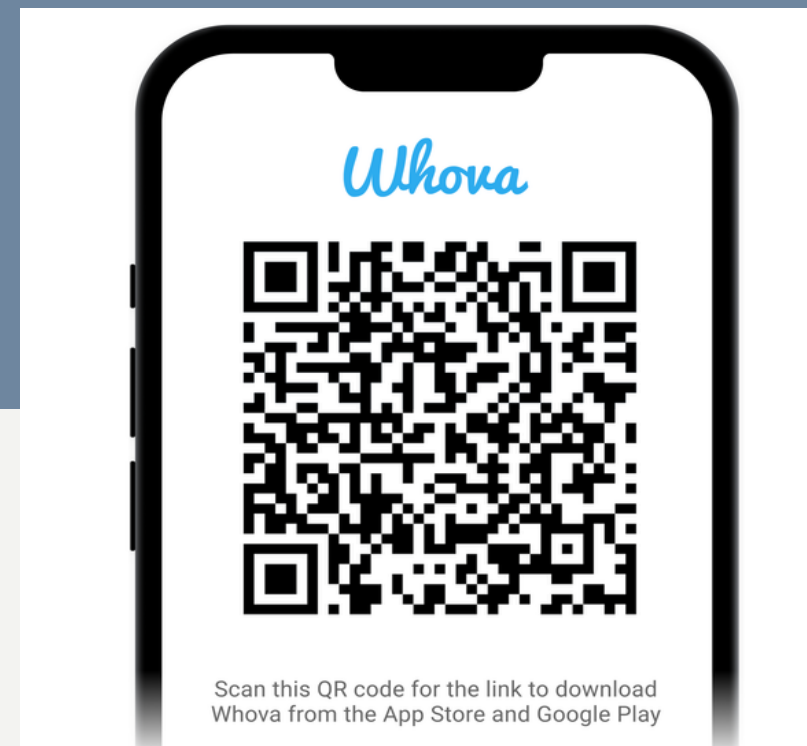


# ISRERM2026

## Whova App Operation Manual

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# Login

Please follow the steps below to log in after launching the app.

STEP 01



## Launch the App

Tap the Whova app icon to launch the application.



STEP 02



## Enter Your Account

Sign in using your email address or social media account.



STEP 03



## Tap the Login Button

Tap the "Login" button.



STEP 04



## Login Complete

The home screen will appear, indicating that login is complete.

# Join Event

Steps to join the event.



## STEP 01

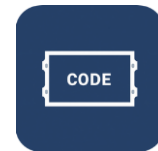


### Open the Join Event Screen

Select "Join Event" from the menu.



## STEP 02

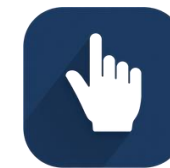


### Enter Event Code

Enter the event code or scan the event QR code.



## STEP 03



### Tap Join

Tap the "Join" button to request participation.



## STEP 04



### Event Joined

You will gain access to the ISRERM2026 event page.

# Agenda View

How to view the event program.

STEP 01



## Open the Agenda Tab

Tap the “Agenda” tab at the bottom of the screen.



STEP 02



## Change the Date

Use the date selector at the top to switch dates.



STEP 03



## Browse the Session List

Scroll through the session list to view available sessions.



STEP 04

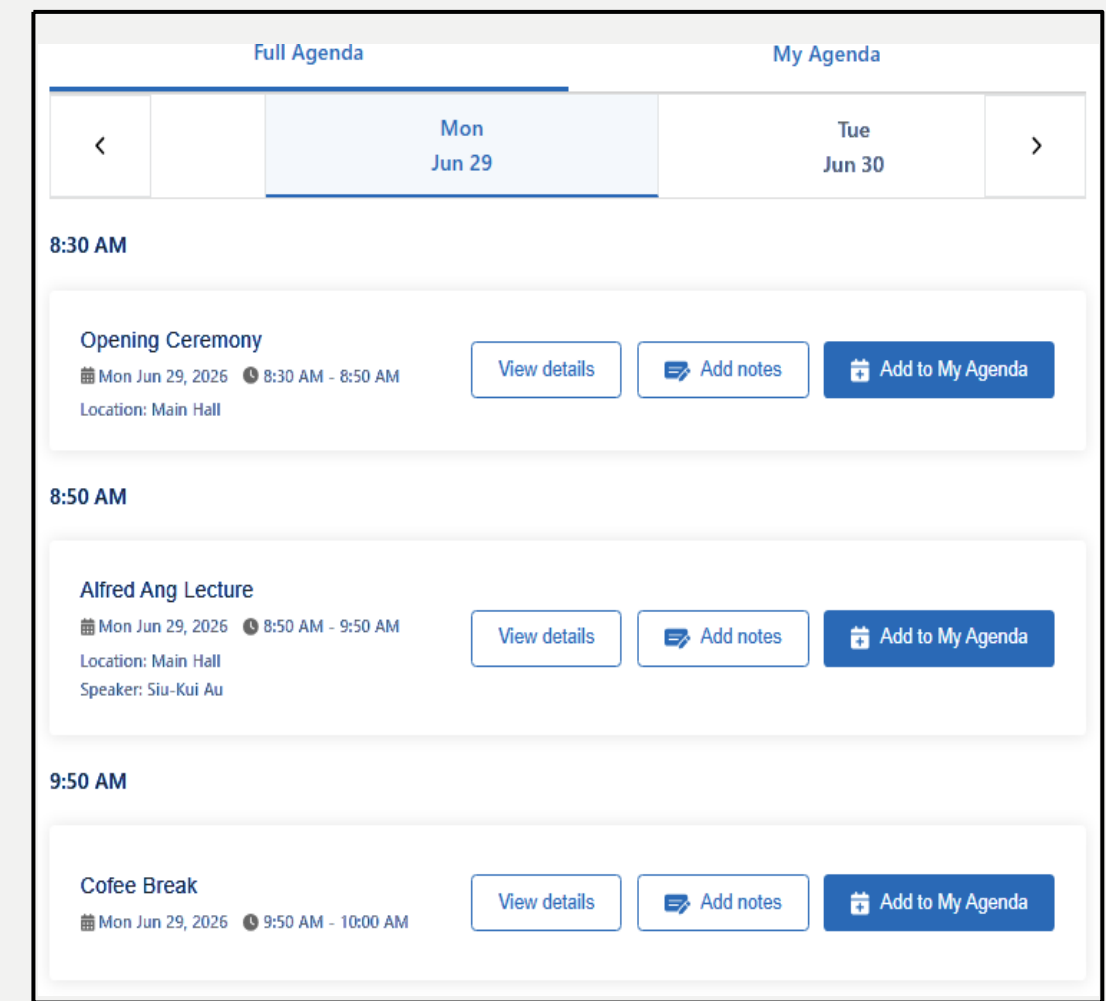


## View Session Details

Tap a session to display detailed information.

# Edit My Agenda

How to review and manage your personal schedule.



## STEP 01



### Open My Agenda

Tap the "My Agenda" tab at the bottom of the screen.



## STEP 02



### View Session List

Your registered sessions will be displayed.



## STEP 03



### Edit Agenda

You can remove sessions from your agenda.



## STEP 04

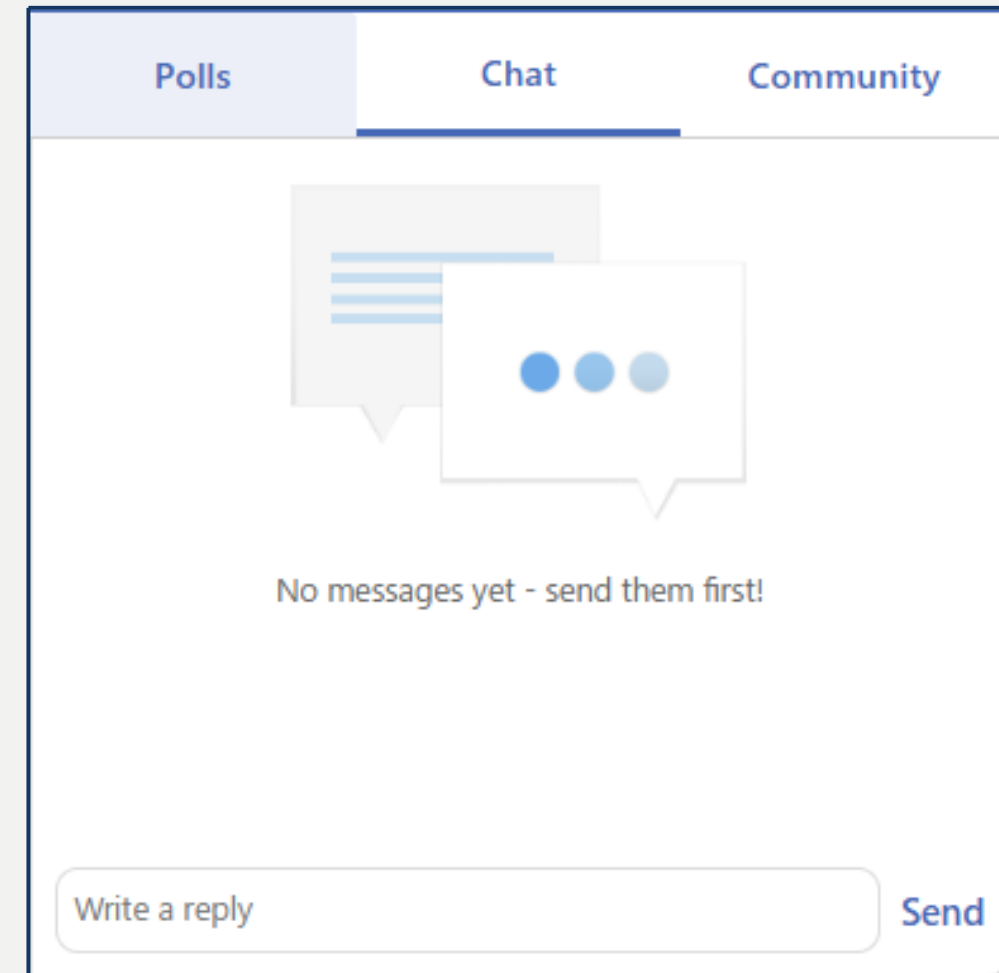


### Manage Your Schedule

Efficiently manage the sessions you plan to attend.

# Chat/Poll

How to interact with other participants during sessions.



STEP 01



## Open Chat or Poll

Tap the “Chat” or “Poll” button from the Agenda or Session screen.



STEP 02



## Post a Message

Enter your question or message in the text field and tap Send.



STEP 03



## View Messages

Scroll through messages and poll responses posted by other participants.



STEP 04



## Check Responses

Review speaker responses and poll results.

# Attendees

How to view and search for participants.

STEP 01



## Open the Attendees Tab

Tap the “Attendees” tab in the bottom menu.



STEP 02



## View the List

A list of participants will be displayed.



STEP 03



## Search Participants

Use the search bar to find participants by name or company.



STEP 04



## View Profiles

Tap a participant to view their detailed profile.

## Messaging

How to send and receive direct messages.

STEP 01



### Select a Participant

Choose a participant from the “Attendees” list.



STEP 02



### Tap Message

Tap the “Message” button on the participant’s profile.



STEP 03



### Enter Your Message

Type your message in the text field.



STEP 04



### Send and Check Notifications

Tap Send and check for message notifications.

# Community

How to participate in community discussions.

STEP 01



## Open Community

Tap “Community” from the bottom menu.



STEP 02



## Select a Topic

Choose a topic of interest from the list.



STEP 03



## Browse Posts

Scroll through posts shared by other participants.



STEP 04



## Post Comments

Comment on posts to engage with the community.

# Notifications

How to check and manage notifications.

STEP 12



## Open Notifications

Tap the notification icon or the “Notifications” tab.



STEP 02



## Review Notifications

Check the details of new notifications.



STEP 03



## Manage Read/Unread Status

Mark notifications as read or unread.



STEP 04



## Notification Settings

Turn notifications on or off as needed.

# Frequently Asked Questions (FAQ)

Common questions and answers regarding app operation.

## Q1. What should I do if I cannot log in?

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Please verify your email address and password.  
If the issue persists, try resetting your password.

## Q2. What should I do if I cannot join a session?

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Check your network connection, restart the app, and ensure any external applications such as Zoom are updated to the latest version.

## Q3. What should I do if I do not know the event code?

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Please review the event invitation email from the organizer. If you still cannot find it, contact the organizer directly.

## Q4. What should I do if I am not receiving messages?

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Ensure notifications are enabled and restart the app to check message delivery status.

# Troubleshooting

Basic troubleshooting steps for resolving issues with the Whova app.

## STEP 01 Restart the App

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Completely close the app and launch it again. Many issues can be resolved this way.

## STEP 02 Check Network Connection

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Verify your Wi-Fi or mobile data connection. Reconnect if the connection is unstable.

## STEP 03 Update the App

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Update the app to the latest version via the App Store or Google Play.

## STEP 04 Contact Support

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If the issue persists, contact Whova Support at: [support@whova.com](mailto:support@whova.com)

# Additional Support

Resources for further assistance with the Whova app.

01

## Official Website

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Visit the official Whova website for the latest information.



Access: [whova.com](https://www.whova.com)

02

## Video Tutorials

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Learn how to use the app through official tutorial videos.



YouTube channel:

<https://www.youtube.com/@Whova>

03

## Help Center

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Find FAQs and detailed guides in the Help Center.



Access directly from “Help” within the app.

04

## Contact Support

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If your issue cannot be resolved, contact support directly.



Email: [support@whova.com](mailto:support@whova.com)