### Visa Application Support Form

Please fill in the form (**type or print CLEARLY in BLOCK LETTERS**) and **convert into PDF format** to send it to the ISEV2024 Secretariat in due course.

**Please indicate which embassy / consulate you are applying to:**

1. Personal data **(**□Mr. □Ms.**)**

|  |  |
| --- | --- |
| **Name** | \*Please print your name as shown in your passport\*If you are Chinese, please also print your name in Chinese characters. |
| **Family** |  | **First** |  | **Middle** |  |
| **Nationality** |  | **Date of Birth (mm/dd/yyyy)** | 　　 / / |
| **Organization/****Department, Sec.,** |  |
| **Job Title** |  |
| **Street Address****\*P.O. box not accepted** |  |
| **Home Phone Number****(Include country code)** | + | **Passport Number** |  |
| **E-mail** |  |

2. Personal data of accompanying person, if any (□Mr. □Ms.) \*If more than 2, print the same details in [4. Memo].

|  |  |
| --- | --- |
| **Name** | \*Please print your name as shown in your passport\*If you are Chinese, please also print your name in Chinese characters. |
| **Family** |  | **First** |  | **Middle** |  |
| **Nationality** |  | **Date of Birth (mm/dd/yyyy)** | 　　 / / |
| **Organization/****Department, Sec.,** |  |
| **Job Title** |  |
| **Street Address****\*P.O. box not accepted** |  |
| **Home Phone Number****\*If available** | + | **Passport Number** |  |
| **E-mail****\*If available** |  |

3. Itinerary in Japan \*If your itinerary has yet to be fixed, please let us know your expected schedule. \*If you have any other plans besides ISEV2024, please specify the details in [4. Memo].

|  |
| --- |
| **Arrival (in Japan)** |
| **Departure date****(from your country)** |  | **Departure airport****(in your country)** |  | **Flight No.** |  |
| **Arrival date****(in Japan)** |  | **Arrival airport****(in Japan)** |  |  |
| **Departure (to your country)** |
| **Departure date****(from Japan)** |  | **Departure airport****(in Japan)** |  | **Flight No.** |  |
| **Arrival date****(in your country)** |  | **Arrival airport(in your country)** |  |  |
| **At which hotel will you stay?** |  |
| **Hotel address** |  |

4. Memo **IMPORTANT:** If you have any other plans besides attending the conference, please specify here, including dates.

|  |
| --- |
|  |
|  |
|  |
|  |

I, the undersigned attending ISEV2024, the Asian Pacific Phycological Forum, Sapporo, Japan, hereby certify that the statements made by me in this form are true and correct to the best of my knowledge. I declare that I am healthy and free of any contagious disease and am responsible for all necessary expenditures regarding, but not limited to, my travel and accommodation expenses.

I agree in good faith;

1. To comply with Japanese law during my stay in Japan.
2. To contact the Secretariat of ISEV2024, if requested.
3. To report any schedule change in my itinerary to the Secretariat of ISEV2024 promptly, and to follow their instructions.
4. Not to engage in unrelated activities other than attending the conference.
5. To return to my home country immediately after ISEV2024.

**Date:** **Your Signature:**

Please fill out all sections in the form so that we will be able to prepare your support documents, which will be sent to your home address by courier. Upon the receipt of the documents, please submit them to your relevant Japan Embassy/Consulate together with other visa application forms. It may take 3-4 weeks or more before your visa will be granted.

ISEV2024 Secretariat, the Asian Pacific Phycological Forum.

 c/o EC Inc.

 5F, Kitaguchi-Yoshiya Bldg., Kita 7, Nishi 4, Kita-ku, Sapporo 060-0807, JAPAN

 Tel :+81-11-299-5910　Fax :+81-11-299-5911　Email: isev2024@ec-mice.com